

Communication Training

Compare two proposals by the work participants will do.

Choose the need: developing a message, rehearsing delivery, or both. Storytelling and presentation practice can appear in the same program; course labels alone do not establish scope.

Work situation / audience

Intended participant output

FICTIONAL EXAMPLE

A manager must explain a proposed handoff change. Offer A focuses on developing the message from the problem, evidence and proposed action. Offer B focuses on rehearsing an existing briefing and handling questions. Either may include both kinds of work: ask what is actually included.

Compare the promised work	Supplier A	Supplier B
Message development Will they help select evidence and organize the message?		
Participant practice What will the learner produce and present? How often?		
Feedback Who gives feedback, and what will they review?		
Revision and retry Does the participant revise the work and present again?		
Fee and included scope What time, materials and follow-up does the fee cover?		

Open scope question before comparing totals

Next step / owner / review date

Original illustrative comparison aid, prepared with AI assistance. Not a validated assessment, provider ranking or claim that Lean Leaders Plus delivers these courses. Completed fields remain in your copy; this file sends no information.

Source example: Harvard DCE, Communication Strategies: Presenting with Impact. Viewed October 25, 2026.

Compare scope first. Record unanswered questions before deciding.