

VISUAL WORKING GUIDE

An A3 example that exposes the reasoning

Original fictional administrative example. This is an annotated learning map, not an official LEI form, a validated investigation or a technical operating instruction.

1. Background

A receiving team cannot identify the next owner in selected routine requests. Scope: one permitted work type.

2. Current condition

In a fictional sample of six records, two lack a named next owner. Sample and method limit the inference.

3. Target condition

The receiver can identify the authorized next owner before the permitted transfer. Existing requirements still apply.

4. Explanation to examine

Is the owner missing from the record, unclear in the agreement or unavailable? Do not infer motivation.

5. Authorized test

After the boundary is confirmed, examine whether a clearer prompt helps the receiving role understand it.

6. Follow-up

Record opportunity, actual use, receiving account and other changes. No opportunity means untested, not success.

Coaching question

Which observation supports the proposed explanation, and what would challenge it? A completed page does not establish a cause. Use qualified owners and approved methods where required.

Read alongside: A3 coaching questions.